



# FirstStateChapter

DELAWARE

A Chapter of the Association of Legal Administrators

## BlueHenNews



*Picture Credit: Susan Holton*

## Fall 2023

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# President's Message



As the summer sun begins to wane and the leaves start to show their vibrant hues, we find ourselves slipping into fall. The season is a time of change, reflection, and renewal, and it's no different for the First State Chapter. We want to take this opportunity to update you on some exciting developments and upcoming events as we dive into the 3<sup>rd</sup> quarter of the year. Our education committee is planning an extended education session on the relevant topic of space planning. Additionally, the First State members will be invited to cast their vote for open board positions and express their interest in serving the chapter. Enjoy the seasonal festivities while you can!

- Page Chase



# Congratulations

We are pleased to announce that our chapter awarded the 2023 ALA First State Chapter Education Scholarship to Janice Clark. The recipient is enrolled in the University of Delaware Paralegal Certificate Program. Ms. Clark is an Army veteran (Sergeant) who currently works as an Executive Assistant for the Supreme Court of Delaware. She is interested in pursuing her passion of the law by obtaining her paralegal certification. She obtained an Associate degree in Criminal Justice in 2013 and her Bachelor of Science in National Security Studies in 2015. She is also quite active in community service. We feel that Ms. Clark is not only deserving of this award, but we also hope this will set her up to be successful in the program. This year's scholarship was the first of many we look forward to awarding to students looking to pursue a career in the legal field.



# Emerging Law Office Trends & Space Planning



Led by Kimberly Smith from JLL, join us for an interactive workshop that will address the disruptive forces that have shaped the legal profession in recent years. We will explore the profound implications of these changes, as the ratio of admins to attorneys undergoes a fundamental shift and discover how the hybrid model is not just a temporary trend, but a permanent fixture that is here to stay.

**November 9**

**8 am- 11:30 am**

**Young Conaway**

**1000 North King Street**

**Wilmington, 19801**

**rsvp to Joe ([jlofink@yct.com](mailto:jlofink@yct.com)) by October 26**

## Agenda:

**Continental Breakfast: 8 am-8:45 am**

**Presentation/Workshop: 8:45 am-10:45 am**

**Panel Discussion with DE Firms: 10:45 am-11:30 am**

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# BP Spotlight

Jeremy Luzader is the Vice President of DLS Discovery, a company that provides various services to the legal market. He has been working in this field for 22 years, and has a Bachelor's degree in Criminal Justice from West Virginia University and Fairmont State University. He is also a partner in Prevail Trial Consultants, a hot seat trial technology company. Jeremy is proud of the relationships and trust he has built with his clients and peers, and strives to offer the best service possible.



DLS offers many services including:

- **Trial Support:** DLS Discovery has its own trial suite near the District Court, as well as trial technology, printers and war rooms at the Sheraton and Double-Tree hotels. DLS Discovery also helps set up war rooms with law firms, and has a courier and print shop close to the courts for any trial support needs.
- **eDiscovery and Managed Review:** DLS Discovery helps clients collect and preserve electronically stored information (ESI) in a defensible and secure way, while minimizing the exposure and risk of unrelated records. DLS Discovery also hosts cases on Relativity One, a cloud-based platform that provides the latest updates, security and flexibility. Additionally, DLS Discovery offers managed document review services, where every project is developed and managed by an experienced Delaware attorney from start to finish.

The legal market has changed significantly since COVID, according to Jeremy. He says that the demand for printing and courier services has decreased, while the need for electronic services has increased. He says that law firms and corporate legal departments face different challenges and expectations, and that he tries to provide them with the best solutions for their needs.

The services that Jeremy focuses on are:

- **Trial Support and War Room Services:** He helps clients set up war rooms and trial technology for large trials, as well as displaying exhibits electronically or providing hot seat operators.
- **eDiscovery and Collections:** He helps clients collect and preserve electronically stored information (ESI) in a secure and defensible way, using platforms like Relativity One.
- **Managed Review:** He offers managed document review services, where every project is developed and managed by an experienced Delaware attorney from start to finish.
- **Process Serving:** He offers process serving services for legal documents.

DLS Discovery belongs to and supports the ALA, Delaware Paralegal Association and the Combined Campaign for justice.

When asked why he supports the ALA, Jeremy said because "I have been friends and have known you for almost 20 years. Time sure is passing fast. I enjoy the events and catching up with everyone and sharing stories."



Just Legal has made some big changes! A new brand, a new website & moved to a new location! We are now located at 1240 Old Lancaster Pike in Hockessin, DE. Please visit our website at: [www.justlegalinc.com](http://www.justlegalinc.com) to see our latest updates!



*Meet the Just Legal Executive Team!*



Sueann M. Hall  
President, Founder &  
CEO of Just Legal



Laura Donatello  
Director of Legal  
Staffing

*wishing you a*

**HAPPY FALL**



## Bragging Rights



Congratulations to Belfint Lyons & Shuman, PA for being awarded the 2023 Best of Accounting 5-Year Diamond Award for Service Excellence!

## Interested in becoming a CLM?

The First State Chapter encourages and promotes ALA's Certified Legal Manager (CLM) Program.

To learn more about CLM please visit [ALA's National Website.](#)

Are you an ALA member that has questions or needs help? Please utilize the [ALA Online Community](#) for resources to support you.

Don't forget to check out the ALA's [Legal Management Magazine](#) to stay up to date on trends in our industry.





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*Business Partners*

**Caesar Rodney Level**



**Brandywine Blue Level**





# Christiana Level

